



**CONTRACTORS**  
**STATE LICENSE BOARD**

# Public Teleconference Executive Committee Meeting

Thursday, August 1 | 9:00 a.m. – 10:00 a.m.  
(or until the conclusion of business)

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*Today's meeting will begin momentarily.*

## Public Comment

Call (415) 655-0001 US Toll

- Meeting Access Code: 2556 118 1434
- Password: 87786687
- Press \*3 to raise/lower hand.

Join on WebEx using link on CSLB homepage

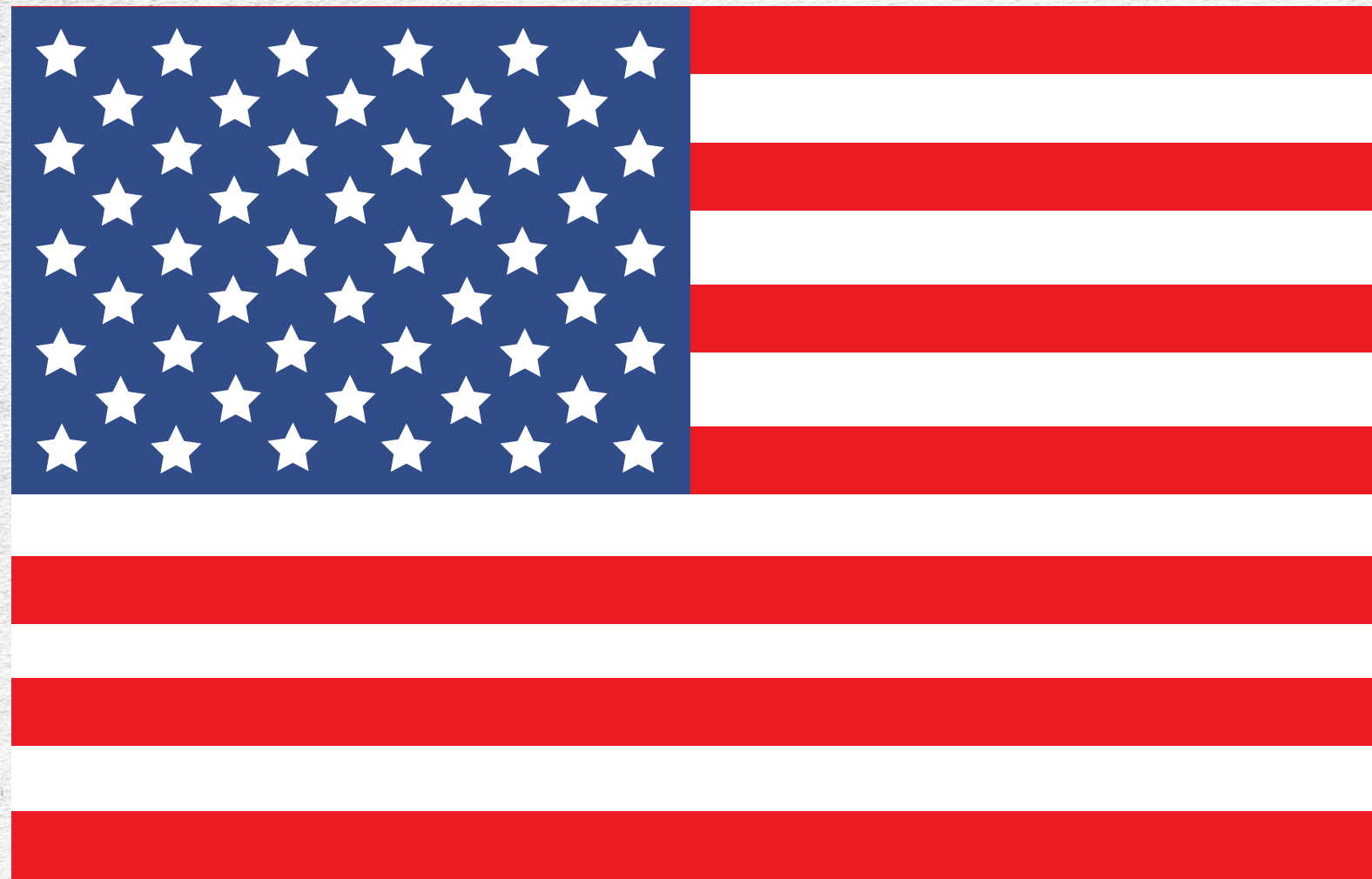
- [www.cslb.ca.gov](http://www.cslb.ca.gov)
- Event number: 2556 118 1434
- Password: vPPVmMtS294
- Click the hand icon to raise your hand if you have a question or comment.



# Agenda Item A

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*Call to Order, Roll Call, Establishment of Quorum and Chair's Introduction*





# Agenda Item B

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Public Comment for Items Not on the Agenda and Future Agenda Item Requests  
*(Note: Individuals may appear before the CSLB to discuss items not on the agenda; however, the CSLB can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125, 11125.7(a)).*



# Agenda Item C

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*Update and Discussion of the Board's  
Implementation of the Workers' Compensation  
Insurance Class Code Reporting Requirement  
Pursuant to [Assembly Bill 336 \(Cervantes,  
Chapter 323, Statutes of 2023\)](#)*



*Agenda Item C, continued*

## **Business & Professions Code 7125.6 – Effective July 1, 2024**

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- The board shall not be required to verify or investigate the accuracy of the licensee's classification code or codes provided by the licensee
- The board shall not be held liable for any classification code or codes misreported by a licensee.
- A license shall not be renewed unless the licensee complies with this section... If the information required [above] is not provided with the license renewal form but is received within 30 days after notification by the board of the renewal rejection, the registrar shall grant a retroactive renewal...back to the date of the postmark of the otherwise acceptable renewal. A renewal that is still incomplete for any reason more than 30 days after notification of rejection shall not be eligible for retroactive renewal under this subdivision.



*Agenda Item C, continued*

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## *Agenda Item C, continued*

# CSLB Implementation

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- 60 days in advance of July 1, CSLB updated all renewal instructions and applications with the new requirements
- CSLB completed programming to publicly disclose the more than seven hundred 2023-24 Workers' Compensation Insurance Rating Bureau (WCIRB) class codes.
- In June, the CSLB Executive Office became aware 700 renewals (licenses subject to renewal July 1) were rejected as a result of including codes not matching WCIRB codes.



## *Agenda Item C, continued*

# CSLB Implementation

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- The CSLB Information Technology Division quickly developed an alternative “cannot verify” class code for licenses with mismatched codes on renewals.
- Seventeen staff worked Saturday, June 29, 2024, to renew licenses with mismatched codes. CSLB now uses the “cannot verify” code for renewals received with codes that do not match WCIRB codes.
- Since June 29, 2024, nearly 2,000 renewals have required the “cannot verify” code in order to renew the license. Over 5,000 provided matching codes.



## *Agenda Item C, continued*

# Implementation Issues

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- There is no statutory requirement that the more than 100 brokers or insurers in the insurance industry use WCIRB class codes.
- Brokers and insurance companies may modify WCIRB class codes or create their own unique class codes.
- WCIRB codes are subject to change annually. Many insurance companies continue to use outdated class codes.
- Self-insured and out of state licensees may not have classification codes at all.



## *Agenda Item C, continued*

# Issues for Discussion

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- CSLB uses WCIRB class codes so users of the website could see the description of the classification associated with the code.
- However, there is no master database CSLB can download to ensure codes provided by licensees match a general classification description or WCIRB records.
- The Board cannot continue to use the “cannot verify” code. The Board also cannot continue to reject licensee renewals because the codes do not match WCIRB.



## Agenda Item C, continued

# Issues for Discussion

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- There is no requirement CSLB provide a description of the class code. CSLB can still comply with AB 336 by displaying the codes provided by licensees without a description of the code. CSLB continues to provide the name and contact of the insurance company that can be used to obtain the class code description, as well as a link to WCIRB codes.
  - “At the time of renewal, all active licensees who have on file a current and valid Certificate of Workers’ Compensation Insurance or Certification of Self-Insurance, or who are required to provide those certificates pursuant to subdivision (a) of Section 7125, ***shall certify on the license renewal form for the three workers’ compensation classification codes for which the highest estimated payroll is reported on the policy.***”



*Agenda Item C, continued*

# How Reported Codes are Currently Displayed

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## Workers' Compensation

This license has workers compensation insurance with the  INSURANCE COMPANY

**Policy Number:**

**Effective Date:** 07/01/2024

**Expire Date:** 07/01/2025

[Workers' Compensation History](#)

**Workers' compensation classification code(s):**

3724 - Millwright Work

8742 - Salespersons-Outside

8810 - Clerical Office Employees

A single insurance policy may cover multiple businesses and their subsidiaries, and the workers' compensation classification code(s) reported for a particular license may not correspond to the classification(s) for that license.

**The board does not verify or investigate the accuracy of classification codes displayed.**



## Agenda Item C, continued

# Alternative Display

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### Workers' Compensation

This license has workers compensation insurance with the  [INSURANCE COMPANY](#)

**Policy Number:**

**Effective Date:** 07/01/2024

**Expire Date:** 07/01/2025

[Workers' Compensation History](#)

#### Workers' compensation classification code(s):

3724

8742

8810

For a description of the workers' compensation classification code(s) listed for this licensee, contact the licensee's insurance carrier. Contact information for the licensee's insurer is available by clicking the link to the insurer above. Classification codes are also available on the Workers' Compensation Insurance Rating Bureau's [classification search](#) page.

**The board does not verify or investigate the accuracy of classification codes displayed.**



*Agenda Item C, continued*

# Licensee Notification

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In closing:

- CSLB will collaborate with the WCIRB in revising license renewal instructions and distributing an industry bulletin.
- The industry bulletin and website information will include how out-of-state contractors and self-insured contractors can contact WCIRB for class code reporting advice.





**CONTRACTORS  
STATE LICENSE BOARD**

# MEETING ADJOURNED

A RECORDED VERSION WILL BE ARCHIVED  
ON CSLB'S YOUTUBE CHANNEL

